

Yearbook Writing

	Do's	Don'ts
Captions	<ul style="list-style-type: none"> • Do include first and last names of main participants (up to seven). • Do answer the 5 W's and H (who, what, when where, why and how). • Do get as much information as possible • Do use a variety of adjectives and adverbs. • Do use specific nouns and lively action verbs. • Do write the first sentence in present tense, active voice when explaining the action. Write remaining sentences in past tense to stop the action. 	<ul style="list-style-type: none"> • Don't state the obvious. Provide information which the reader would not otherwise know without reading the caption • Don't use the word pose or is posing in your caption. • Don't overuse lead patterns • Don't begin with names, labels, "during," "pictured above," "shown above," "seems to," or "attempts to." • Don't use passive verbs. • Don't comment, question or talk to the photo
Caption Example	For an American Literature assignment, Jane Doe is reading <u>Romeo and Juliet</u> by Shakespeare.	The girl is reading the book <i>(Thank you, Captain Obvious)</i>
Page Info & Example	<ul style="list-style-type: none"> • Do state what is happening THIS YEAR <p>The 6th grade Social Studies class is learning about Mesopotamia and its culture. They've worked on many fun projects like making artifacts from that period.</p>	<ul style="list-style-type: none"> • Don't give lessons on subjects or tell people what something is. <p>Social Studies is a great place to learn about life. If you don't know history you are doomed to repeat it. Social studies teaches you about what goes on in our world.</p>